

**AGENDA
PARK COMMITTEE
Wednesday, December 13, 2017
City Hall, Room 207
Immediately following Improvement & Service Committee
which begins at 4:00 p.m.**

MEMBERS: Aldermen Andy Nicholson, Chris Wery, John Vanderleest, and David Nennig

Approval of the minutes of the meeting of October 25, 2017

Adoption of the Agenda

1. Consideration with possible action on the report by City staff summarizing what recommendations have been implemented / not implemented in the "Green Bay Wisconsin Comprehensive Waterfront Plan 1995"
2. Consideration with possible action on the research of historic documentation of what was placed in the 9-11 memorial and cost estimates for the repair
3. Consideration with possible action on accepting two DNR stewardship grant awards for the construction of the East River Trail
4. Consideration with possible action on the 2018 Bay Beach projects
5. Director's Report

ACCESSIBILITY: Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.

The audio recording and minutes of this meeting will be available at www.greenbaywi.gov.

PARKS, RECREATION, & FORESTRY COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, DECEMBER 13, 2017

Work Anniversaries

- Keith Wilhelm, Parks – 30 years

PARK DIVISION

- Leaf mulching continues.
- The tennis court nets are down.
- The disc golf course at Triangle was taken down on November 15, 2017.
- Snow removal equipment is being readied.
- Most of the park athletic fields have been fertilized and treated for broadleaf weeds after their last use.
- Seven new windows were installed in the Triangle Chalet replacing the rotting original ones.
- Window repair was also completed in the Wildlife Sanctuary Observation Building.
- The storage shed was placed on a concrete pad at Beaver Dam for the new ball field configuration.
- More truckloads of Engineered Wood Fiber (640 cubic yards) were delivered and spread at seven parks in the last two weeks.
- Some paving brick repair was completed on the CityDeck north of the tunnel under Walnut Street.
- The electrical work for the new concession stand at Arnie Wolff is complete.
- An elevator consultant has been hired to write the specifications for the forthcoming modernization of the City Hall elevators.
- If you see picnic tables in the parks that are leaned up against trees and other tables, that is not vandalism. The City tips the tables so that the rain and snow slide off and does not settle near the bolt holes causing the wood to rot.

FORESTRY DIVISION

- This season's stump removal list has been completed; approximately 750 stumps were ground out and sites restored.
- Fall tree planting along streets and in parks has been completed; approximately 240 trees were planted, staked and mulched.
- Tree pruning operations have resumed; the east side crew is pruning in the Edison Park area, the west side crew is pruning in the Martin Luther King School area.

DESIGN & DEVELOPMENT DIVISION

- **Arnie Wolff**
 - Work continues on the concession stand. The electrical is completed. The donor group is in the process of hanging the drywall on the ceiling and installing the cabinets.
- **Bay Beach Amusement Park – Beach Engineering**
 - Staff and the consultant met one more time with the Department of Natural Resources to finalize the design details for the beach and pier. The engineering consultant submitted the permit applications.
 - The wetland delineation has been completed.
- **Bay Beach Amusement Park – Concession Stands**
 - The architect is finalizing the construction plans and specifications to replace the concession stand near the bumper cars and to install an ice cream/fudge shop in the existing train depot. This project will go out to bid within the next few weeks.
- **Bay Beach Amusement Park – Ferris Wheel Engineering**
 - The engineering consultant has scheduled the soil borings.

- **Bay Beach Amusement Park – West End Train**

- Work continues on this project. Most of the underground work and concrete has been installed. The open shelters have been ordered.
- Park crews continue to fabricate and install the steel track sections.

- **Beaver Dam Ballfield Renovations**

- The project is nearly completed. Due to the weather the contractor was not able to complete the finished grading and seeding. This work will be completed in the spring. All of the other work has been done.

- **Colburn Pool Engineering**

- The engineering firm continues work on the construction documents. The 85% complete plan set was given to the City for review.

- **East River Trail Property**

- The Department of Natural Resources has approved modifications to the grant contract to allow using the backyard of 535 St. George Street for the future trail, keeping the house in place. The Redevelopment Authority has purchased the house from the City.

- **Fox River Trail Replacement**

- The Fox River Trail is nearly completed. The trail has been installed and most of the site has been seeded. Only a few small items still need to be completed.

- **Kennedy Park – Playground Installation**

- Park crews completed the installation of the new playground equipment.

- **Perkins Tennis Courts**

- The contractor is nearly completed for the year. The paving, fencing and stormwater management area has been installed. The color coating, seeding and landscaping will be done in the spring of 2018.
- Park crews have begun removing the lighting and fencing on the old tennis courts.

- **Playground Swings**

- Swings donated by Infinite Wonder have been installed. One parent/child swing was installed at Perkins Park and one adapted swing was installed at both Anne Sullivan Park/School and Murphy Park.

- **Seymour Park**

- The new parking lot has been completed.

- **Whitney Park**

- The dog exercise area is now open to the public.
- There was a grand opening for the dog exercise area on November 16, 2017.
- Dog agility training equipment and a dog drinking fountain will be installed in the spring of 2018.

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- **Wildlife Sanctuary – 4K Nature Center Addition**

- The architect submitted the 75% complete construction plans for City review. Park staff and Department of Public Works engineers are currently reviewing the plans.

- **911 Memorial**

- Staff has begun researching the cost to replace and engrave the granite for the memorial.

RECREATION DIVISION

- The Table Tennis League began postseason on December 6, 2017 at Franklin Middle School. We had 20 participants.
- The Youth Basketball Skills program ended on November 20, 2017 at Franklin Middle School. We had 42 participants in this program.
- The Adult Basketball Leagues began on November 1, 2017 at various school sites throughout Green Bay. The season will run through the end of February. We have 28 teams participating.
- We are currently taking registrations for our Mini-Dribblers Youth Basketball Program, Indoor Soccer Skills, and the Winter Table Tennis League.
- Planning is underway for the 2nd Annual Frenzy on the Fox event which is scheduled for Friday, January 12, 2018. This event is a 5K Run/10K Bike along the Fox River Trail.
- The Youth Dance Program is currently underway. Costumes for all classes have been ordered and have started arriving for their recital in spring.
- The Recreation Division was awarded the 2017 Silver Star Award for Outstanding Special Event: Haunted Chase Race. This award was presented to staff at the 2017 WPRA Annual Conference in Wisconsin Dells on Wednesday, November 8, 2017.
- James Andersen and Ann Moeller presented a session entitled, "How Parks and Recreation Plays a Vital Role in Public Health" at the 2017 WPRA Annual Conference in Wisconsin Dells on Friday, November 10, 2017. The session highlighted our department's successful health and wellness programs and partnerships. The session was well-attended with about 40 participants as well as many follow up phone calls and inquiries from students and other organizations hoping to implement similar programs.
- Discover Wisconsin has put together a great video that showcases our department's health and wellness initiatives and community partners. The video can be found at https://www.dropbox.com/s/gcm5ojrrj8lz4as/ABA1702_proRes.mov?dl=0 or https://www.dropbox.com/s/r1t88srz1012w2o/ABA1702_web.mp4?dl=0 depending on the file format you prefer.

Aquatics

- The indoor pool season is underway at Southwest High School and Edison Pools with swim team rentals five nights per week.
- The first session of indoor swim lessons wrapped up on November 16, 2017 at Edison Pool. We are currently taking registrations for session 2 swim lessons which will begin January 11, 2018.

SPECIAL FACILITIES

- **Bay Beach**

- All concession areas are cleaned and winterized.
- Working on new SevSafe Training procedures for our concession staff and coordinators.
- We are working on getting better signage for our guests, caterers, and busses.

- **Metro Boat Launch**

- All of the docks are put away for the winter.

- **Triangle Sports Area**

- Staff is signed up to work.
- Cleaning and setup has begun for Triangle Hill to open.

WILDLIFE SANCTUARY

- **Projects**

- Repair work on Resch Conservation Wing windows is ongoing.
- The Aquatic Biologist and City electrician are starting the lagoon aerator system for the winter.
- Veterinary Assistant students are winterizing Bird of Prey cages by installing heated perches and assisting with health checks on the birds.
- Twenty-eight St. Norbert College students spent a Saturday morning raking the entrance to the Observation Building and around the Bird of Prey cages.
- United Health volunteers spent a day helping us with fall cleaning of the Woodland Building area.
- Thanks to all the volunteer groups helping the Wildlife Sanctuary get ready for winter.

- **Programs**

- FOWLS Halloween event on Saturday, October 21, 2017 was held outside on the waterfalls and Web of Life Trail for the first time. All time slots filled and a good time was had by all.
- Wildlife Sanctuary celebrated International Bat Conservation Week in October 2017.

- **Public Relations**

- Wisconsin Department of Tourism will feature the Wildlife Sanctuary cross-country ski trails on its upcoming winter promotions.
- Wildlife Sanctuary was featured during the Packer vs Raven game.